

AI-29830

4.

DRAINAGE DISTRICT

Meeting Date: 11/29/2011

Submitted For: Accounts Payable

Submitted By: Lora Briones, DRAINAGE DISTRICT

Department: DRAINAGE DISTRICT

Information

CAPTION

A. Request approval of Budget amendment in the amount of \$121,905 from the District's General Unreserved Fund Balance to fund the Contract awarded for recapturing of Funds through Federal and State agencies.

B. Request approval on claim invoice no. 1578 in the amount \$8,127 from Hollis Rutledge and Associates, for October 2011 retainer and issuance of manual check.

BACKGROUND

Attachments

Claim

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	11/22/2011 03:59 PM
Perla Lopez	Perla Lopez	11/23/2011 11:48 AM
Final Approval	Angela Garcia	11/23/2011 01:37 PM
Form Started By: Lora Briones		Started On: 11/22/2011 02:52 PM
	Final Approval Date: 11/23/2011	

Hollis Rutledge & Associates, Inc.

414 N. Mayberry
Mission, TX 78572

Invoice

Date	Invoice #
11/14/2011	1578

Bill To
Hidalgo County Drainage District #1 Godfrey Garza 902 N. Doolittle Edinburg, TX 78542

P.O. No.	Terms	Project

Description	Qty	Rate	Amount
Monthly Retainer for Planning and Marketing Service		8,127.00	8,127.00



PAID NOV 29 2011

Total	\$8,127.00
Payments/Credits	\$0.00
Balance Due	\$8,127.00

[Handwritten signature]

HRA Team

Hollis Rutledge & Associates, Inc.
 Dos Legislative Services



Recapturing Funds through Federal &
 State Agencies and Other Sources

Period of Performance		Total
100 Project Start-Up and Coordination		
October 1-October 31, 2011		\$1,155.00
Subtotal		\$1,155.00

		Total
200 Grant / Technical Writing		
October 1-October 31, 2011		\$1,194.00
Subtotal		\$1,194.00

		Total
300 Federal/State Appropriation Authorization		
October 1-October 31, 2011		\$1,740.00
Subtotal		\$1,740.00

		Total
400 Agency Coordination		
October 1-October 31, 2011		\$1,560.00
Subtotal		\$1,560.00

		Total
500 Communication/Public Involvement		
October 1-October 31, 2011		\$1,575.00
Subtotal		\$1,575.00

		Total
600 Federal / State Program Strategy		
October 1-October 31, 2011		\$750.00
Subtotal		\$750.00

Total Labor	\$7,974.00
<i>Total Direct Expenses (Cost Reimbursable)</i>	\$153.00
Grant Total	\$8,127.00

Please remit payment to Project Prime: Hollis Rutledge & Associates, Inc.
 523 N. Conway Suite 3, Floor 2
 Mission, Texas 78572



October 1-31, 2011
Period of Performance Review Summary

The HRA Team including Hollis Rutledge and Associates, LLC and DOS Legislative Services has collaborated for the Hidalgo County Drainage District #1 Recapturing Funds through Federal & State Agencies and Other Sources Project.

The HRA Team has held or attended the following meetings. The following are brief synopsis of meetings held and attended for the period of performance of 10-1-2011 through 10-31-2011:

- October 4, 2011-Strategy Meeting with the Hollis Rutledge & Associates Team: Meeting held was to discuss and identify "friendly" member of House and Senate in order to initiate kick-off of recapturing language.
- October 10, 2011-Strategy meeting with the Hollis Rutledge & Associates Team: Meeting was held to strategically plan the approach of the Hidalgo County Commissioners Court and the Hidalgo County Drainage District No. 1 at the House and Senate level and at the State and Federal Agency Level.
- October 11, 2011-Hidalgo County Commissioner Court Workshop: Hollis Rutledge & Associates Team presented to Commissioners Court a preliminary approach to the recapturing of funds. Stressing that the timing is running short and action must be taken now. It was agreed that the Board must look into a trip to Washington D.C. in order to begin garnering support for the legislation language for the recapturing of funds.
- October 19, 2011-Strategy meeting with the Hollis Rutledge & Associates Team: Meeting held with NAD Bank Representative to discuss the efforts of Hidalgo County and NAD Bank working together. NAD Bank and initiated conversation due to positive article in the Monitor discussing the recapturing of funds following Commissioners Court-Held on October 11, 2011.
- October 21, 2011-Hollis Rutledge & Associates Team attended Meet with Atlas & Hall, Godfrey Garza for the sake of identifying if there was existing legislative language which would allow the recapturing of funds. During the meeting, a history of the project was presented by Mr. Godfrey Garza and Mr. Steve Crane. This prompted the initiation of a White Paper for use by Hidalgo County and the Hidalgo County Drainage District No. 1 to allow sufficient knowledge on the background of the initial phases to recapture funds.
- October 26, 2011-Meeting with Diana Serna of Urban County program regarding a grant application to the General Land Office.
- October 27, 2011-HRA Team met to further discuss contacts made and further plans and potential sources of grants and funds for the project.
- October 28, 2011- Followed up with Diana Serna on grant application to the General Land Office.

In preparation for above meetings, HRA Team worked on research and gathering information as follows:

- October 8- 10, 2011 Prepared presentation for Hidalgo County Commissioners Court on October 10, 2011.



October 1-31, 2011

Period of Performance Review Summary

**COMMUNICATION/ COORDINATION EFFORTS/ FEDERAL/STATE AUTHORIZATIONS/
GRANT/TECHNICAL WRITING/ FEDERAL/STATE PROGRAM STRATEGY:**

- Project Manager has kept a close pulse on the political climate in identifying alternate resources while legislative language is strategized. Funding sources have been identified and are being approached.
- Coordination efforts began with Hidalgo County Drainage District No. 1 for the tentative trip for Nov. 14-18, 2011 to Washington D.C.
- Coordination efforts began with Senator Cornyn, Congressman Henry Cuellar, Congressman Ruben Hinojosa, and Congressman Silvestre Reyes to schedule meetings during the tentative trip in November 2011. Meetings were scheduled with Congressman Cuellar, and Senator Cornyn.
- Coordination efforts of meetings for week of November 14-18, 2011 were ceased due to request by County Judge Ramon Garcia to cancel meetings received on November 2, 2011.
- The HRA is looking to resume talks with perspective House and Senate office holders and their staffers.
- HRA Team representative met with Diana Serna and followed up via call to discuss grant application for \$20,942,306 from the General Land Office Disaster Recovery Funds to fund the Pct 1 Delta Area Connector and construction of laterals, Pct 2 South Fork Drain, Pct 3 Penitas Drain.

